

## Volunteer Role Description

<b>Team: Catering &amp; Hospitality</b>	<b>Community Café Volunteer</b>
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### Role – Duties and Responsibilities

**Main tasks:**

- To assist in the preparation and serving of food and beverages to café customers
- To promote a friendly and welcoming atmosphere and to utilise selling techniques to benefit the charity
- Serve food, clear and clean tables, washing and sterilising dishes/cutlery
- Restocking fridges
- Preparing vegetables, salad and sandwich ingredients
- Tidying shelves and storage
- Emptying bins, kitchen cleaning including equipment, floors and walls, cleaning & sanitising work surfaces
- Safe use of chemicals and machinery and appropriate use of P.P.E. (Personal Protective Equipment)
- After initial training & familiarisation volunteers will be involved with taking food orders, till operation and the handling of cash & card payments.
- Operating Barista Coffee machine

**Dress Code:**

- Flat shoes
- No sleeves below the elbow
- Hair tied up
- Remove any jewellery (Wedding bands only. **NO** watches. Can wear stud earrings).

**Reporting To:**

Café Supervisor

### Desirable Skills

**General:**

Ability to work within our guidelines and values

Ability to work as part of a team

Good communication skills

Attention to detail

Honesty, integrity, commitment, and reliability

Basic food safety knowledge or HACCP would be of benefit, however further training will be provided

Some experience in food handling and basic preparation of foods would be of benefit

# HOSPICE

OF THE GOOD SHEPHERD

Time Commitment	Location
4 Hours – 11am to 3pm	You will be based at :  Community café, Hospice of the Good Shepherd, Backford nr Chester

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